

LEICESTERSHIRE AND RUTLAND GARDENS TRUST



GRANTS SCHEME FOR SCHOOLS

Who are we?

Leicestershire and Rutland Gardens Trust (LRGT) is a voluntary organisation and registered charity, founded in 1997. We bring together people from all walks of life who are devoted to protecting and enjoying our landscape, parks and gardens.

We form part of a national network of gardens trusts, who act as a kind of English Heritage for the landscape. We are affiliated to the national organization, the Association of Gardens Trusts, which has over 7,000 members.

How do we help schools?

We aim to help the pupils and staff of schools create and manage their grounds for educational purposes, enjoyment, and to promote a quality environment.

How to apply for a grant

We welcome applications from primary schools in Leicestershire and Rutland for small grants to help in the design and construction of garden projects to enhance school grounds for learning and pleasure. This can include visits or training, if appropriate. This scheme will be extended to secondary schools and colleges at a future date.

We would expect that pupils will be involved in planning the project and that they will help to prepare outline plans, and designs. They should also consider how this space is going to be maintained. We are unable to offer grants for plants, but can help with garden tools.

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Your application

Please download the application form from this site and add an explanation of your project or plans which **could** include the following criteria.

1. Introduction - giving background information about your school, including ages and numbers of pupils involved.
2. What, if anything, are you already doing?
3. The proposed project giving brief details of its aims.
4. A plan of the grounds, a sketch plan of your project area, adding photographs if you wish.
5. Details of what you are going to do and what materials you will need.
6. How much do you think this will cost?
7. Tell us what consideration have you given to environmental and sustainability issues?
8. How will you look after your project in the short and long term?
9. How does the whole school benefit?

Awarding the Grant

A member of the Gardens Trust Committee will visit the school before any grant is determined. All schools will be informed by letter whether or not they have been successful. The grant will be paid by the Trust's Treasurer after completion of the project. You will need to submit receipts to show how the grant has been spent.

Applications for a grant should be made by the end of the Autumn Half Term. A decision by the Trust will be made by the end of the Autumn Term. A letter granting an award would be received by the Head Teacher by the end of January.

Once the project is completed a claim, accompanied by receipt, should be submitted to the Trust. A cheque will then be sent by the Treasurer. The deadline for making a claim is a maximum of two years from receiving written notification of the award. After this time the granting of an award lapses.

If you have any queries, please write to Irene Jones, Leicestershire and Rutland Gardens Trust, 136 Knighton Church Road, Leicester LE2 3JJ or you can [Contact Us](#) via this website.

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TRUST



“SCHOOLS INTO GARDENING” APPLICATION FORM

Please print this form. Fill in your details, remembering to include the listed criteria, as appropriate. Then send the form, together with a covering letter to the address below:

**“Schools into Gardening”
Leicestershire and Rutland Gardens Trust
136 Knighton Church Road,
Leicester
LE2 3JJ**

Name of

School.....

Address.....

.....

.....

.....

Post Code.....

Tel.....

Email.....

Nominated

Contact.....

Position.....

Their contact details:

Tel.....Email.....

LEICESTERSHIRE
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TRUST



BRIEF DESCRIPTION OF PROJECT:

LIST DOCUMENTS, PHOTOS ETC SUBMITTED:

Date of Application.....

Registered Charity
Number 1063957

